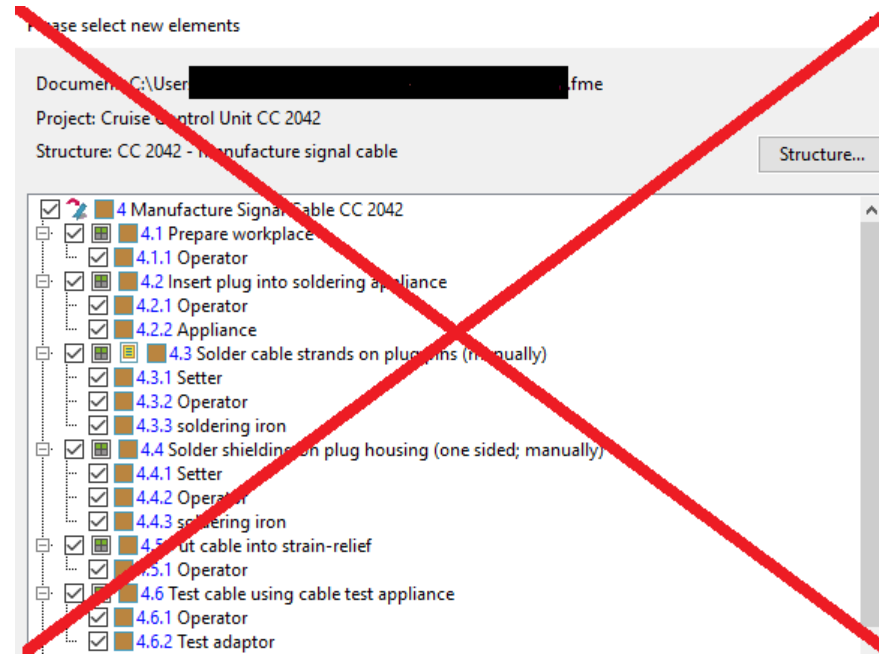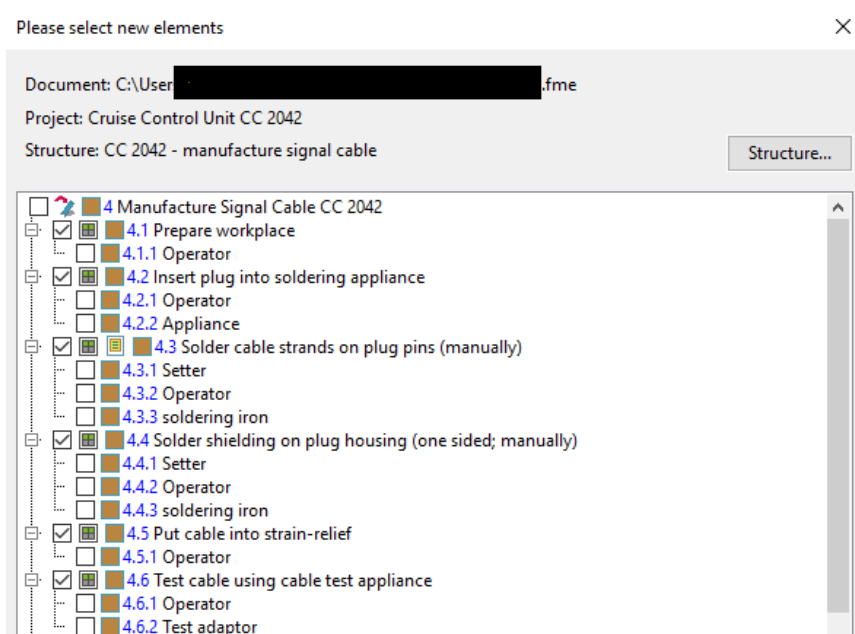# Tips and tricks by the APIS Support team

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Selection of contents for the FMEA form

- FMEA Forms Management: Button „New"
- Select only system elements at failure mode level!
- Effects and causes are added automatically via the failure net

AP (Action Priority) is not visible

- No AP catalog available
- Load AP catalog from template (Menu: „Tools | Read template..")

- No AP catalog in template
- Load AP catalog from the file „Example.fme" into the template (Menu: „Tools | Update template..")

- Display of AP disabled
- Enable display of AP (Menu: „View | Display options.."), Structure: „..Additional details", FMEA form: „..Table | Miscellaneous" and „..Table columns"

- Rating is not complete
- Define O, D ratings directly, assign S rating at the effect

New dialog: Read/update template

Only objects with a green arrow (double-click) are loaded or updated.
When updating the template, deletions can also be made in the template via a red "x".

Fmea in home office

Software installation:

Local installation of the IQ Software (also NLX Client)
                                    or
remote desktop connection to computer at company workstation

File:

Use local copy of fme file

Optimization of large files

To reduce the file size, you can reorganize the fme file (Menu: „File | Reorganize document"). As *Supervisor* you have additional options.

- Deletion of meeting logs that are no longer required (Menu: „Tools | Forms/Reports | Meeting Log").

- Removing old entries in the Personal Information Manager (PIM).

- Existing document languages that are no longer needed. To delete an unused language, first change to this language and then remove it using the menu „Tools | Delete document language".

- Embedding of unnecessarily large graphic files, which then have a significant share in the total file size. The only remedy for this is to delete the graphic and re-integrate a smaller version of the corresponding graphic file.

Reference language in Terminology and translation

Meaning:
- Main language of the document
- Reference (translation) for all other document languages

In Terminology and translation **always** on the left; this column cannot and **should not** be changed in the exported version (Excel).

Type	L	Deutsch	Instan-ces (165)	English
🔍		🔍 weitere Arbeitsschritte können nicht ausgeführt werden	2	🔍 subsequent process steps cannot be performed
🔍		🔍 Anlötbuchsen werden erst bei vollständig verriegelter Aufnahme freigegeben	1	🔍 soldering area on contact pins is accessible only if appliance lock is fully closed
🔍		🔍 Versuche an Prototypen (B-Muster)	17	🔍 tests with prototype
🔍		🔍 Beschichtungsversuche	2	🔍 test different coatings
🔍		🔍 regelmäßige Überprüfung der Druckerfunktionen	1	🔍 regular check of correct printer function

Terminology and translation: Detection actions
Drag a column here to group by this column

Creating your own shortcuts

For maintenance customers, the command finder tool should be visible in the first toolbar:
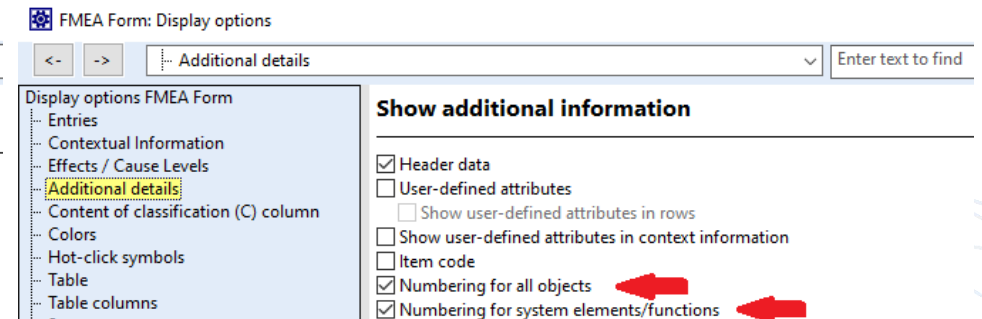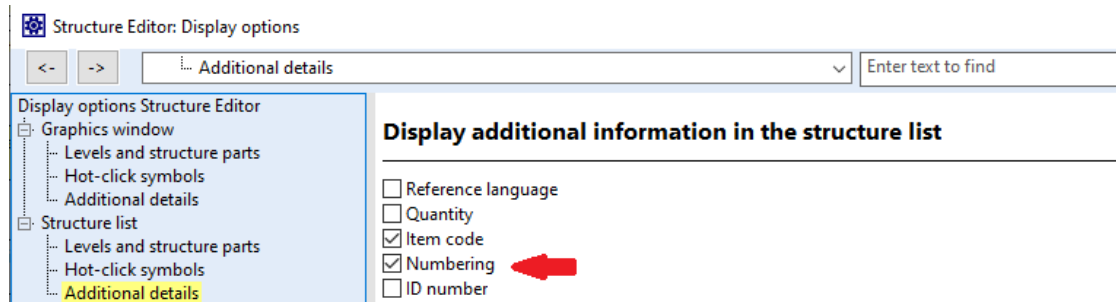

Example: Creating a „Sort by number" shortcut
- **Click on the tool**
- **Search for „Sort"**
- **Selection „by Number" in the sorting criteria**
- **Right click on selection => Context menu appears**
- **Click on „Add to favorites" in the context menu**
- **Menu „Help | Select command" shows the new facorites command with Shortcut**

When you send screenshots…

…please activate the numbering display

You have got problems?

We can solve them!

support@apis.de